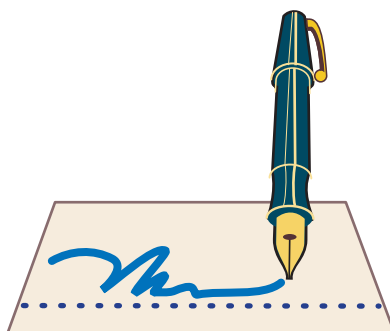


Bank of Performance Assessment Tasks in English

Task 4

The Thank-You Note

_____ : إسم الطالب / ة
_____ : الصف
_____ : تاريخ



Thank-You Note

Task



In this task, you will write a thank-you note to a cousin who sent you a gift.

Your cousin, who lives in Canada and speaks only English, has sent you a gift for your birthday. Your parents have asked you to write a note to say thank you.

Use the exercise on this page to help you plan your note.

Note: Read the checklist on page 3 before you begin working.

After you finish, read the checklist again and check each item.

3

:

.checklist

checklist



Part One

Complete the sentences below to help you plan your note.

My cousin's name is _____ .

The gift is _____ .

I like the gift because it _____



Thank-You Note

Task



Part Two



Write a note to your cousin.
Use your answers from Part One.

Be sure to include:

- ◆ his or her name
- ◆ what the gift was
- ◆ why you like it

Write at least three sentences and
sign your name at the end.
Pay attention to spelling and
grammar.

.Part One

:



Thank You

Thank-You Note

Checklist



After you have completed the task, use this list to check your work.

checklist

| | | |
|-----------------|---|---|
| | | ✓ |
| Part One | | |
| 1. | I completed the sentences. | |
| Part Two | | |
| 2. | I used my answers from Part One. | |
| 3. | I used the proper form for a note. | |
| 4. | I said thank you for the gift. | |
| 5. | I said what the gift was. | |
| 6. | I wrote why I like the gift. | |
| 7. | I signed my name at the end of the note. | |
| 8. | I wrote at least three sentences. | |
| 9. | I started each sentence with a capital letter and ended it with a period. | |
| 10. | I started names with capital letters. | |
| 11. | I checked my work. | |

Thank-You Note

Assessment



| | | Good start → → → → → → → → Well done! | | | | |
|-------|-----------|---------------------------------------|---|---|---|---|
| Score | Part One: | 1 | 2 | 3 | 4 | 5 |
| | Part Two: | 1 | 2 | 3 | 4 | 5 |

Teacher's Comments

A large rectangular area with a double-line border, containing horizontal lines for writing. The bottom-left corner is folded over, creating a triangular shape.