

"Dig into Digital"

How to add different activities to your course.

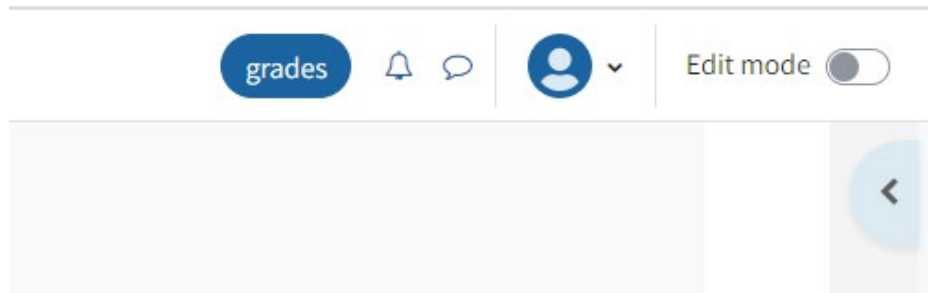
To add different activities, follow the following steps:

1. Choose the course you want to edit.

2. On the course's home page, you will find the units, displayed in Tiles format

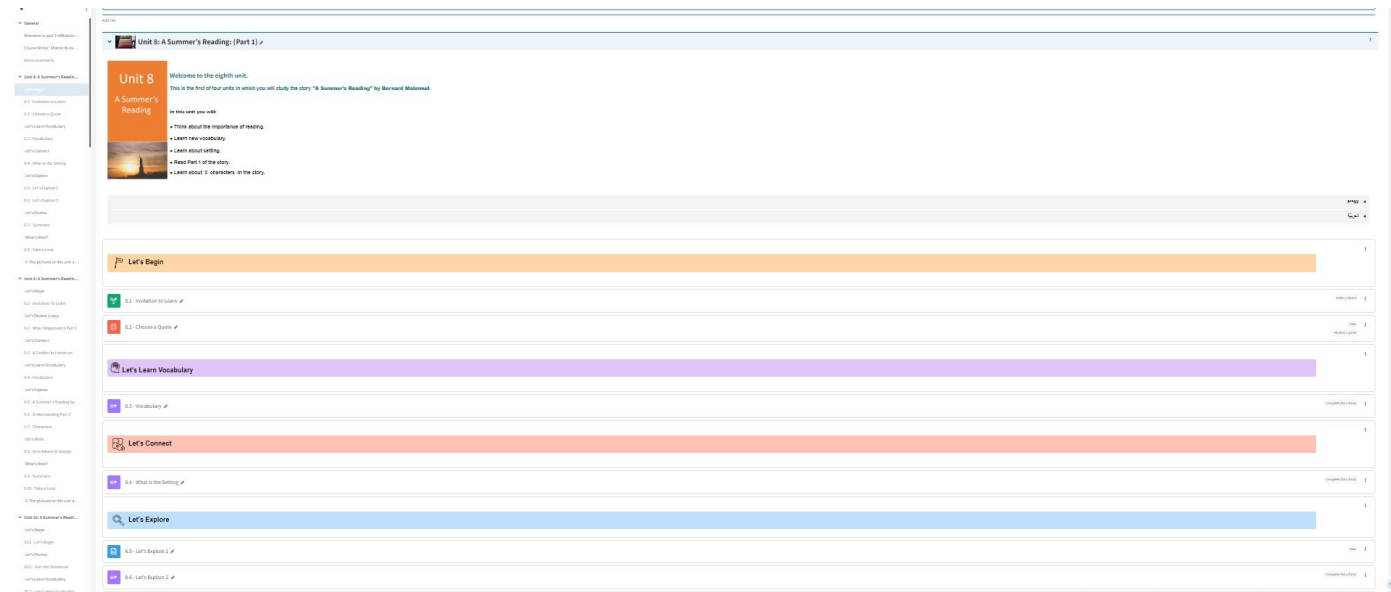
The screenshot displays a course dashboard interface. At the top, there is a header with the text "מדינת ישראל משרד החינוך" (Ministry of Education) and "אתר למידה דיגיטלית" (Digital Learning Site). The dashboard includes a "Dashboard" label and a "grades" button. Below the header, the course information is listed: "Course Writer: Sharon Nussbacher, Micaela Ziv", "Pedagogical Advisor: Gail Singer", "National English Inspector: Dr Tziona Levi", and "CEFR: B2". An "Announcements" section is visible, followed by a grid of unit tiles. The first row contains units 8 through 14, and the second row contains units 15 through 18. Units 8-11 are "A Summer's Reading" (Parts 1-4), units 12-14 are "Mr Know All" (Parts 1-3), and units 17-18 are "Ozymandias" (Parts 1-2). Units 12-14 and 17-18 are currently in "Tile" format, indicated by a pie chart icon and the label "Tile 12", "Tile 13", and "Tile 14" respectively. Progress bars are shown for each unit, with Unit 8 at 50% and others at 0%.

Let's get to know the editing mode where you can edit the course.



Click on the "edit mode" button in the top right-hand corner.

The course view will change, and units will appear as a list.

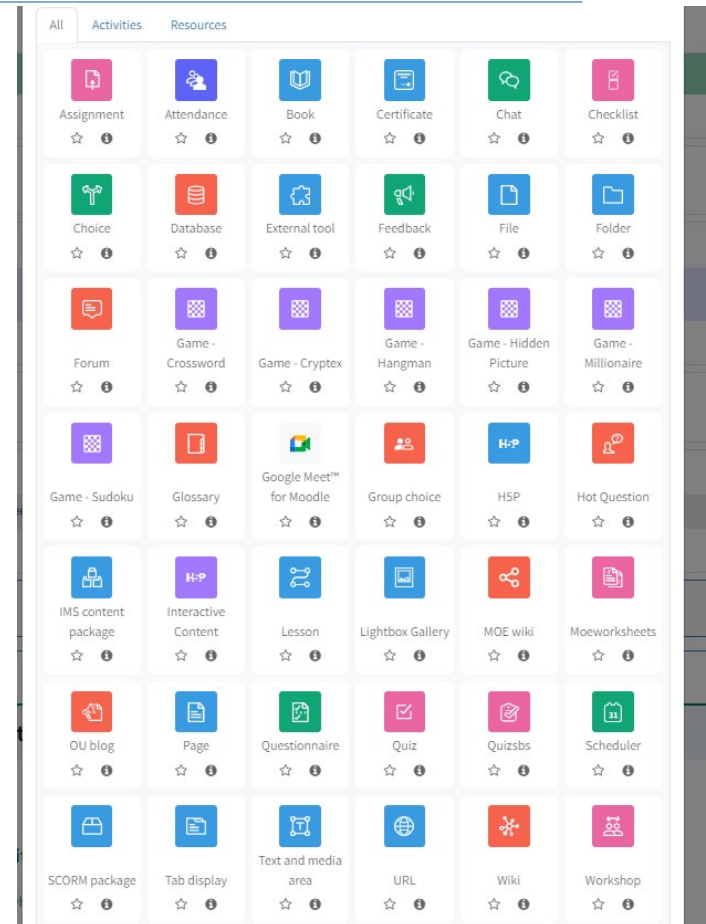


At the end of every activity, you can see the option of adding an activity or a resource.



 Add an activity or resource

Press on “Add activity or resource and you will see a variety of options.



The screenshot shows a grid of activity and resource options. At the top, there are tabs for 'All', 'Activities', and 'Resources'. The grid contains the following items:

Activity/Resource	Activity/Resource	Activity/Resource	Activity/Resource	Activity/Resource	Activity/Resource
Assignment	Attendance	Book	Certificate	Chat	Checklist
Choice	Database	External tool	Feedback	File	Folder
Forum	Game - Crossword	Game - Cryptex	Game - Hangman	Game - Hidden Picture	Game - Millionaire
Game - Sudoku	Glossary	Google Meet™ for Moodle	Group choice	HSP	Hot Question
IMS content package	Interactive Content	Lesson	Lightbox Gallery	MOE wiki	Moeworksheets
OU blog	Page	Questionnaire	Quiz	Quizsb	Scheduler
SCORM package	Tab display	Text and media area	URL	Wiki	Workshop

MENU:
Press on the activity you want to add.

Add a File

Add a Video

Add a Quiz

Add an Assignment

Add a Forum

Add a File

Click on File



File



This window will open.



Course Settings Participants Grades Reports More ▾

□ Adding a new File to Unit 8: A Summer's Reading: (Part 1) Expand all

▼ General

Name

Description

Display description on course page ?

Select files Maximum size for new files: 20 M

קבצים

You can drag and drop files here to add them.

> Appearance

> Common module settings

> Restrict access

> Activity completion

> Tags

> Competencies

Adding a new File to Unit 8: A Summer's Reading: (Part 1)

Expand all

General

Name



Give the file a name!

Description

Rich text editor toolbar with icons for undo, redo, bold, italic, underline, link, unlink, list, and image.

Add a description.
(Optional)

Display description on course page

Select files

Maximum size for new files: 20 M

File selection interface with a dashed drop zone. A blue arrow points to the top-left corner of the drop zone. A callout box says "Drag or upload the file you want." Below the drop zone, it says "You can drag and drop files here to add them." with a download icon.

> Appearance

> Common module settings

> Restrict access

> Activity completion

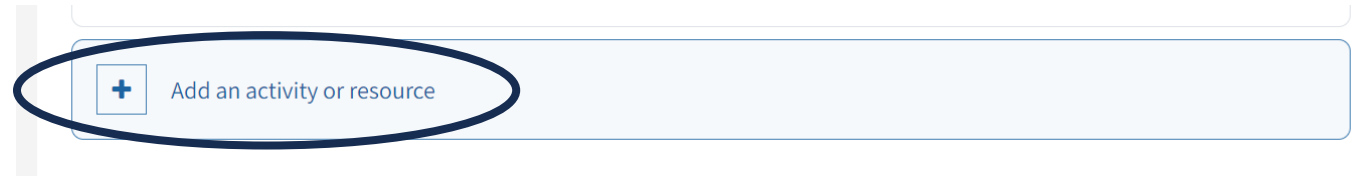
> Tags

> Competencies

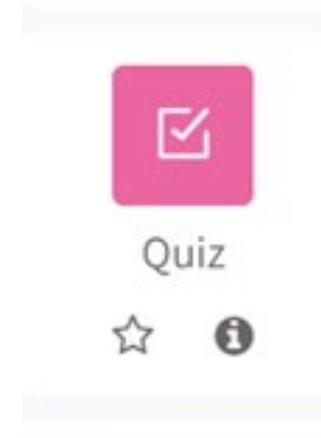
Back to Menu

Add a Quiz

Press on “ Add an activity or resource



Click on Quiz.



Fill in the quiz name and description. Then save and display.

Adding a new Quiz

Expand all

General

Name



Eating Out

Description



Answer the quiz questions

אתר למידה דיגיטלית

Dashboard

grades



Ed

> Activity completion

> Tags

> Competencies

בגרויות הגמישה

> ממיר בגרות אזרחות

Send content change notification

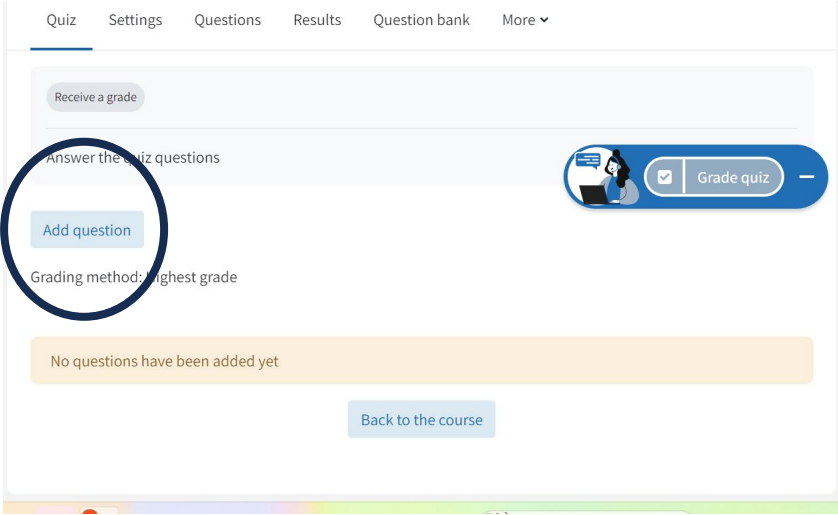
Save and return to course

Save and display

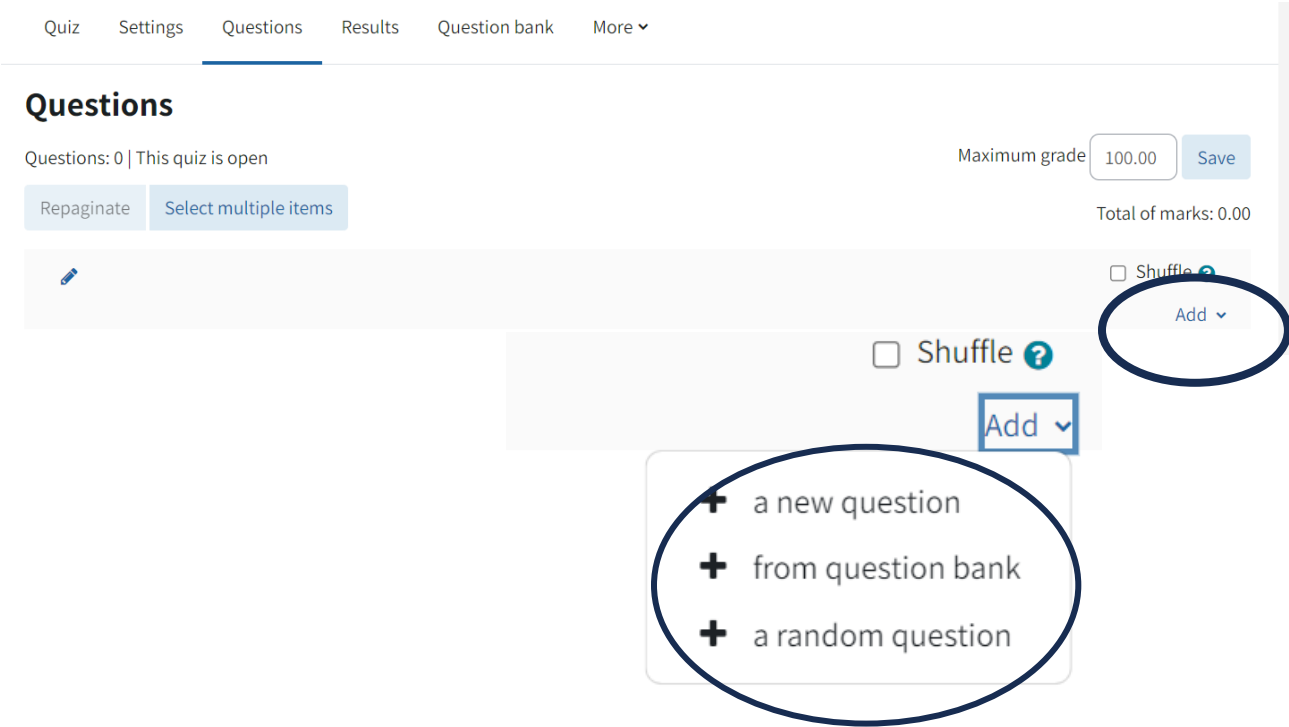
Cancel

Required

Press on “add question”



Press on “Add”



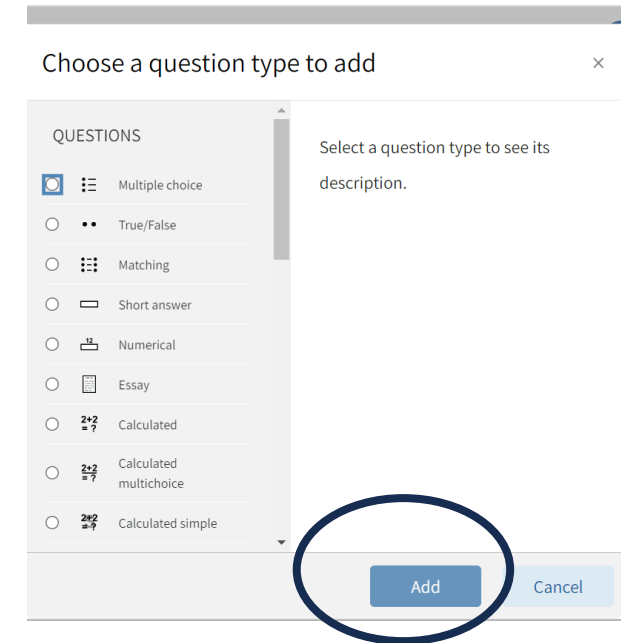
There are three options. Choose “a new question” to add your own.

Choose the type of question you want. Then press on “Add”.

Now fill in the question details:

- 1. Name= Number of question**
- 2. Text= The question.**
- 3. Default Mark= weight of question**

There may be other details that you need to fill in, but this depends on the type of question.



Category

Default for test 1

Question name



Question text



Rich text editor toolbar with icons for undo, redo, bold, italic, underline, link, unlink, image, and video.

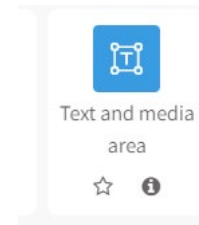
Question status

Ready

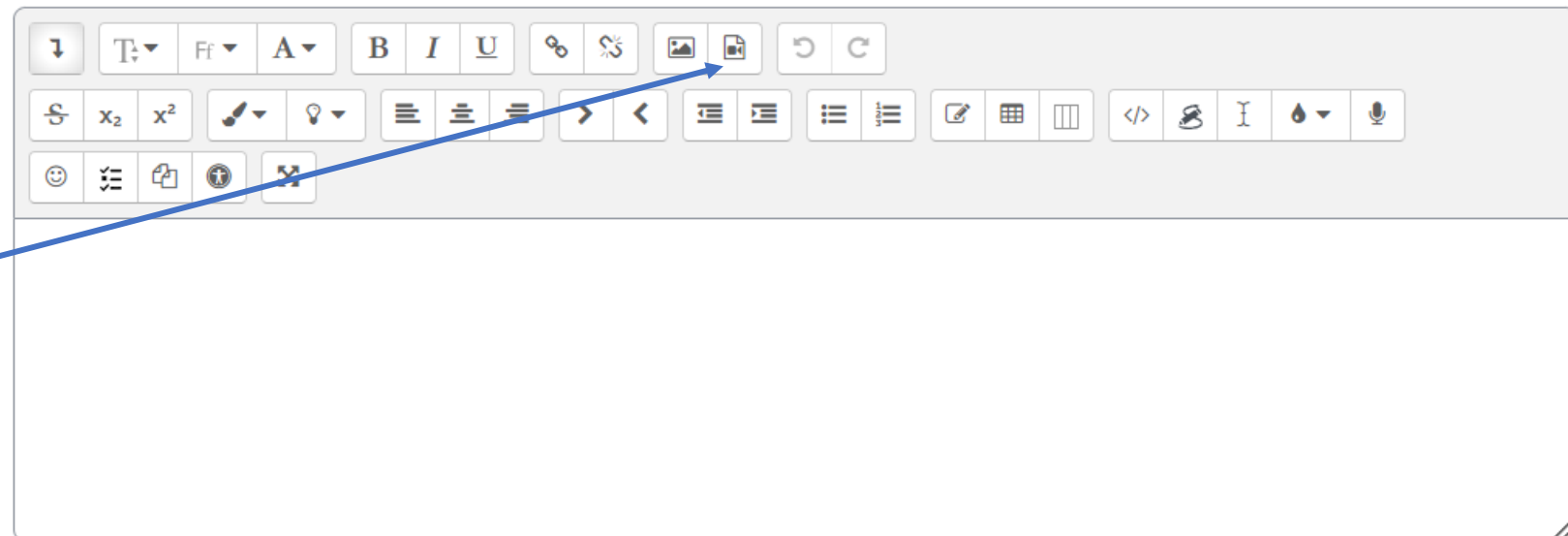
Back to Menu

Add a Video

Click on “Text and media area”.



Choose the video icon.



Now you can add the link to the video and give it a name.



Then press on “Insert media”.



Finally press on “Save and return to course”.

Save and return to course

Cancel

Back to Menu

Insert media

Link Video Audio

Source URL

Enter name

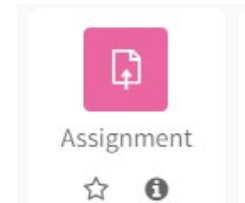
Insert media

Browse repositories...

Back to Menu

Add an Assignment

click on assignment



Add its name.

General

Assignment name

Description

Add its description

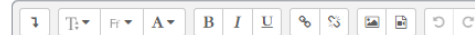
Add the instructions.

Activity instructions

Drag or upload a file.

Additional files

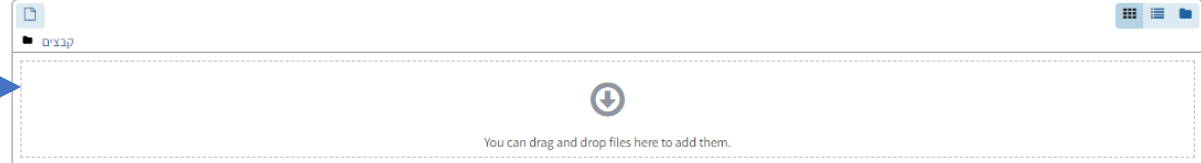
Expand all



Display description on course page



Maximum size for new files: 20 MB




Other options that you can set.

- > Availability
- > Submission types
- > Feedback types
- > Submission settings
- > Group submission settings
- > Notifications
- > Grade
- > Common module settings
- > Restrict access
- > Activity completion
- > Tags
- > Competencies

בגרויות הגמישה

- > ממיר בגרות אזרחות

Send content change notification 

Save and return to course

Save and display

Cancel

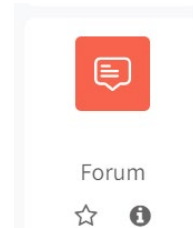
Don't forget to save.

 Required

Back to Menu

Add a Forum

Click on Forum



Add its name.

General

Forum name

Description

Rich text editor toolbar with icons for bold, italic, underline, link, unlink, list, and other text formatting options. Below the toolbar is a large empty text area for entering the forum description.

Add its description

Display description on course page

Choose its type.

Forum type

Dropdown menu for forum type. The selected option is "Standard forum for general use". The dropdown is open, showing a list of options: "Standard forum for general use", "A single simple discussion", "Each person posts one discussion", "Q and A forum", "Standard forum displayed in a blog-like format", and "Standard forum for general use".

Other options that you can set.

Availability

Attachments and word count

Subscription and tracking

Discussion locking

Post threshold for blocking

Whole forum grading

Ratings

Common module settings

Restrict access

Activity completion

Tags

Don't forget to always save the changes you made by pressing on one of the options.

> **Restrict access**

> **Activity completion**

> **Tags**

> **Competencies**

בגרויות הגמישה

> **ממיר בגרות אזרחות**

Send content change notification [?](#)

Save and return to course

Save and display

Cancel

! Required

For more information



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[Join the WhatsApp Dig into Digital discussion group](#)