

## Documents for Evaluation of Bachelor and Master Degrees

Before **personally** applying to the closest district of your residency for evaluation of the above degrees, please make sure you have all the necessary documents both originals and copies:

- Diploma of the Bachelor degree - **original and copy**
- Diploma of the Master Degree- **original and copy**
- Final official grade transcript- **original and copy** (including credits for each course towards the Bachelor and the Master degrees)
- Matriculation diploma - **original and copy**
- Official document from the official authorities of the academic institution attended, confirming form of studies attended towards the degree (on campus studies, part time, distance learning, e-learning, etc.).- **original and copy**
- Israeli citizens (or new immigrants studying after their aliyah in Israel) who studied abroad, must present official document from the Ministry of the Interior, with all the entrance and exit dates at the Israeli border stations.
- Statement about the studies conducted towards the degree, signed in front of a licensed Israeli lawyer-for students who studied in extensions in Israel only.
- Distance Learning questionnaire, for graduates beginning their studies before august 2000- signed by an Israeli licensed lawyer
- Distance Learning questionnaire, for graduates beginning their studies after august 2000- signed by an Israeli licensed lawyer
- Documents for previous studies recognized and calculated towards the academic degree- original and copy
- Official document stating at least 10 years of employment before the beginning of studies (if credits were awarded for life long experience) - **original and copy**.
- Document stating the change of first and family name - **original and copy** (if applicable), obtained either from the Israeli Ministry of the Interior or foreign official authorities.
- Israeli I.D./Teudat Oleh - **original and copy** (or valid foreign passport with valid Israeli work permit)
- Official document stating the change of the name of the academic institution attended - original and copy (if applicable).
- All documents presented to our office must be translated either in Hebrew or English by official authorities either in Israel or abroad (if the original documents are not in English or in Russian).
- **Degrees taught at Israeli extensions of foreign academic institutions operating under the supervision and licensing of the Israeli Council for Higher Education, must be from the institution abroad and not from the extension in Israel.**
- **For a Master degree please submit an original diploma of the Bachelor degree instead of a matriculation diploma - original and copy**

## Documents for Evaluation of Ph.D

According to the rules dated 10/5/05 Ph.D graduates from foreign academic institutions should undergo an interview with an experts committee.

Before personally applying to the closest district of your residency for evaluation of the above degrees, please make sure you have all the necessary documents both original and copy of each of them:

- Diploma of the Ph.D. degree- **original and copy**
- Diploma of the Bachelor and Master Degrees- **original and copy**
- Final official grade transcript - **original and copy** (if applicable) or courses and examinations taken during the Ph.D. studies
- Documents stating entrance examinations taken before studies for the Ph.D. (if applicable)-**original and copy**
- Documents of the oral examination of the Ph.D. degree- **original and copy**.
- Official document stating the names of the members of the examination committee, their positions within or outside the academic institution.- **original and copy**
- Documents stating examinations (if applicable, oral or written ones) taken while the research thesis work- **original and copy**.
- Documents stating studying years- **original and copy**
- Hard copy of the **Ph.D. thesis**.
- Israeli I.D./Teudat Oleh - **original and copy** (or valid foreign passport with valid Israeli work permit).
- Document stating the change of first and family name (if applicable), obtained either from the Israeli Ministry of the Interior or foreign official authorities.- **original and copy**
- Official document stating the change of the name of the academic institution attended (if applicable). - **original and copy**
- Israeli citizens (or new immigrants studying after their aliyah in Israel) who studied abroad, must present official document from the Ministry of the Interior, with all the entrance and exit dates at the Israeli border stations).
- Ph.D. statement about the studies conducted towards the degree, signed in front of a licensed Israeli lawyer.

A translated copy of the Ph.D. thesis' detailed abstract, either in Hebrew or English, must be presented to our department, if the Thesis is written in any language but the above. The abstract will be forwarded to a specialist on the area of concentration of the Ph.D. research. Specialists maintain the right of asking the translation of the thesis, if the abstract is not enough to reach final conclusions (translation of the methodology chapter, findings, summary and introduction part).

An English or Hebrew translation of the bibliographical list should be attached to the abstract

When translation is required for the above parts of the thesis, it has to be an official translation from an Israeli licensed notary or lawyer, stating the authenticity of the documents translated.

Applicant can enclose the documents all the published relevant materials, if found appropriate.

All documents presented to our office must be officially translated either in Hebrew or English (if the original documents are not in english or in russian).

**STATE OF ISRAEL**  
 Ministry of Education  
 Senior Deputy Director General  
 International Relations, Unesco, and Special Duties  
 Department for Evaluation of Foreign Academic Degrees

## Application for Evaluation of Foreign Academic Degrees

### Part A - to be filled by the applicant in **English**

<b>1. Personal Information</b>	ID No.	Passport No.	Country of birth	Date of birth / /	Date of aliya / /	
	First name (Hebrew)	Previous name (Hebrew)	Family name (Hebrew)	Previous Family name (Hebrew)		
	First name (English)	Previous name (English)	Family name (English)	Previous Family name (English)		
	Street	House No.	Apt.No.	P.O.B	City	Zip code
	Home Phone No.		Mobile Phone No.		Work Phone No.	Other Phone No.
	Place of work			Comments		
<b>2. Degrees Information</b> <small>(list of documents on the other side of the page)</small>	<b>Bachelor Degree</b>	Name of Institution			Country	Conferral / /
		Area of specialization		Date of beginning of studies	Graduation date	Total No. of years
		Extention in Israel <input type="checkbox"/> yes <input type="checkbox"/> no		Form of studies <input type="checkbox"/> full time <input type="checkbox"/> D.L. <input type="checkbox"/> Part time <input type="checkbox"/> E-learning <input type="checkbox"/> Other		
	<b>Master Degree</b>	Name of Institution			Country	Conferral / /
		Area of specialization		Date of beginning of studies	Graduation date	Total No. of years
		Extention in Israel <input type="checkbox"/> yes <input type="checkbox"/> no		Form of studies <input type="checkbox"/> full time <input type="checkbox"/> D.L. <input type="checkbox"/> Part time <input type="checkbox"/> E-learning <input type="checkbox"/> Other		
	<b>Ph.D</b>	Name of Institution			Country	Conferral / /
		Area of specialization		Date of beginning of studies	Graduation date	Total No. of years
		Extention in Israel <input type="checkbox"/> yes <input type="checkbox"/> no		Form of studies <input type="checkbox"/> full time <input type="checkbox"/> D.L. <input type="checkbox"/> Part time <input type="checkbox"/> E-learning <input type="checkbox"/> Other		
	<b>Additional Degree</b>	Name of Institution			Country	Conferral / /
		Area of specialization		Date of beginning of studies	Graduation date	Total No. of years
		Extention in Israel <input type="checkbox"/> yes <input type="checkbox"/> no		Form of studies <input type="checkbox"/> full time <input type="checkbox"/> D.L. <input type="checkbox"/> Part time <input type="checkbox"/> E-learning <input type="checkbox"/> Other		
<b>3. Statement of applicant</b>	I hereby do declare that all the information above provided by me is true and correct  Date _____ Signature _____					

### Part B - to be filled by the Department

Details	Center / District	Coordinator	Date
---------	-------------------	-------------	------

### Part C - official comments

---



---



---